



Minnesota 4-H Adult Volunteer Association
(M4-HAVA)

Change/Appointment of County Representative

County _____

Name _____

Street Address _____

City _____ MN ZIP _____

Phone _____

Email _____

Responsibilities of a County Representative:

1. You must be a paid member of the Minnesota 4-H Adult Volunteer Association (M4-HAVA) and have a basic knowledge of the Minnesota 4-H Program.
2. Understand the purpose and function of 4-H and the volunteer role and relationship with extension personnel the M4-HAVA Board.
3. Keep leaders of your county informed of M4-HAVA activities, including any training sessions that they sponsor.
4. Help to keep communication lines open between 4-H leaders, county extension staff, the state office and all county members of M4-HAVA.
5. Work with county extension personnel to promote M4-HAVA and membership in M4-HAVA.
6. Go to county federation or leader's council meetings and communicate or distribute any information you may have received from M4-HAVA.
7. If you are unable to attend a county federation or leader's council meeting get M4-HAVA information to the county office to be distributed at the meeting.
8. Submit newsletter articles on club and county activities, that may be of interest to other volunteers, to the newsletter editor.
9. Try to attend the annual M4-HAVA Forum.
10. Notify a M4-HAVA Board member when a M4-HAVA member dies.
11. The County Rep should be a volunteer, but may be a paid staff if a volunteer cannot be found.

Mail this form to: Gerrie Komis 19503 St. Anna Dr. Avon, MN 56310
Or email to 2rivers@albanytel.com